

Permission to film/photograph/video at Museum of South Texas History (MOSTHistory)

Requestor Information

Date of Request (today's date): _____

Contact Name: _____

Business Name, if applicable: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Office Phone: () - Office Fax: () - Mobile Phone: () -

Email Address: _____

Website: _____

Social Media (if you plan to share on social media):

- | | |
|--|--|
| <input type="checkbox"/> Facebook/_____ | <input type="checkbox"/> Twitter/_____ |
| <input type="checkbox"/> LinkedIn/_____ | <input type="checkbox"/> Google+/_____ |
| <input type="checkbox"/> Instagram/_____ | <input type="checkbox"/> Other/_____ |

Date of Shoot: _____ Time: _____ Duration: _____

Purpose of Shoot: _____

Location(s) of Shoot: Grand Lobby/Grand Staircase Heritage Courtyard (patio area) Will Looney Legacy Park

Other: _____

Guidelines That Must Be Followed:

1. Filming/photography/video may not be published, sold, reproduced, distributed or otherwise commercially exploited in any manner.
2. Terms for lighting, lighting equipment and shoot locations will be discussed with MOSTHistory staff prior to shoot.
3. On no condition may the artifacts be touched.
4. Film crew is responsible for any damage incurred on photo shoot sets.

Safety Regulations That Must Be Followed:

- Any and all items brought into the museum will be removed from the building.
- Museum property may NOT be moved in any fashion without written permission.
- Passageways may NOT be blocked by equipment, props or participants.
- Wires may NOT cross passageways or otherwise create tripping hazards.

I agree to follow all directions of MOSTHistory staff as it relates to these policies. I accept responsibility for the conduct and actions of my crew and the equipment used on the location. I understand I am responsible for the reimbursement of any financial liability incurred during the shooting of my production. I certify that this is a one-time film/photograph/video for personal use and not a commercial/promotional film/photograph/video. If at any time the status of this production or its product changes to a commercial/promotional, I must contact the Museum of South Texas History for permission for its use. I understand violation of these provisions may lead to the immediate termination of filming/photography/video.

Printed Name of Requestor

Date Approved (by MOSTHistory)

Signature of Requestor

Approval Signature (by MOSTHistory)

